Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**PARVATHANENI BRAHMAYYA SIDDHARTHA COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)**
Name of the head of the Institution	**Dr M Ramesh**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0866-2475966**
Mobile no.	**9989616969**
Registered Email	**principalpbs@gmail.com**
Alternate Email	**pbs_college@hotmail.com**
Address	**D.No 60-1-2/3, Siddhartha Nagar, Moghalrajpuram**
City/Town	**Vijayawada**
State/UT	**Andhra Pradesh**

Pincode	**520010**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**24-Oct-1987**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. S. Babu Rajendra Prasad**
Phone no/Alternate Phone no.	**08662475966**
Mobile no.	**9440210697**
Registered Email	**principalpbs@gmail.com**
Alternate Email	**pbscasiqac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://pbsiddhartha.ac.in/pbs_@admin/admin/uploads/AQAR2017-18.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://pbsiddhartha.ac.in/pbs_@admin/admin/uploads/StudentHandbook.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**85.2**	**2004**	**03-May-2004**	**02-May-2009**
2	**A**	**3.23**	**2013**	**05-Jan-2013**	**04-Jan-2018**
3	**A+**	**3.32**	**2019**	**09-Aug-2019**	**08-Aug-2024**

6. Date of Establishment of IQAC	**01-Apr-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	08-Aug-2018 1	26
IQAC Meeting	18-Mar-2019 1	25
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	CPE Phase II	UGC	2018 1825	12500000
Institution	Autonomous	UGC	2018 365	2000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC Coordinated ISO Certification 9001:2015. A two member team comprising Mr. Sivaiah Alapati, ISOAuditor (Managing Director, HYM International Certifications Pvt Ltd.) and Mr. T. Sundaramiah, ISOAuditor (Retired District Judge) visited our College on 18012019 and certified our college with ISO 9001:2015 on 22012019

A 3-day FDP on "Introduction to Python Programming" was organized by Department of Computer Science in association with IQAC of P.B. Siddhartha from 06th to 08th February, 2020. Mr. K. Raghavendra Swamy, Sr.IT Trainer, ICT Academy, Chennai was the resource person.

Organized a Guest Lecture on "How to publish Research Articles with high impact factor" on 29-01-2019. Dr. B. Murali Manohar, Senior Professor & Director (Library), VIT Business School, Vellore was the resource person. In the session, Dr. B. Murali Manohar highlighted the importance of publications in a Lecturers life. Publish or Perish is the Slogan suitable to this present environment.

A One week FDP on "Moodle – Open Source learning Management System" was organised by Department of Physics in association with IQAC of P. B. Siddhartha College of Arts and Science, Vijayawada from June 10th to 14th 2019 in association with E&ICT Academy, IIT Guwahati supported by Tech Victus.

Online Submission of IIQA (Institutional Information for Quality Assessment) was done on 25-01-2019, and was approved on 28-02-2019. Within 45 days of IIQA approval SSR (Self Study Report) was submitted on 10-04-2019 and SSR was prequalified for Assessment on 17-05-2019 after SSS (Student Satisfaction Survey) and DVV (Data Verification and Validation).

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
IQAC Committee	**26-Sep-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**05-Aug-2019**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**

Date of Submission	21-Feb-2019
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	**Computer Application, Mathematics, Electronics**	**01/06/2018**
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	**Economics, Mathematics, Statistics**	**01/06/2018**
BSc	**Mathematics, Physics, Chemistry (English Medium)**	**01/06/2018**
BSc	**Mathematics, Physics, Chemistry (Telugu Medium)**	**01/06/2018**
BSc	**Botany, Zoology, Chemistry**	**01/06/2018**
BBA	**General**	**01/06/2018**
BSc	**Mathematics, Physics, Computer Science**	**01/06/2018**
BCA	**Computer Applications**	**01/06/2018**
BSc	**Mathematics, Electronics, Computer Science**	**01/06/2018**

BSc	Computer Applications, Mathematics, Statistics	01/06/2018
BSc	Honors Computer Sciecne	01/06/2018
MBA	Marketing, HR, finance	01/06/2018
MCA	Computer Applications	01/06/2018
MA	English	01/06/2018
MCom	Banking Insurance	01/06/2018
MSc	Organic Chemistry	01/06/2018
MSc	Physics	01/06/2018
MSc	Mathematics	01/06/2018
MSc	Computer Science	01/06/2018
BCom	General (English Medium)	01/06/2018
BCom	General (Telugu Medium)	01/06/2018
BCom	Computer Applications	01/06/2018
BCom	Honors Tax Procedures and Practice	01/06/2018
BCom	Honors Accounting & Finance	01/06/2018
BBA	Business Analytics	01/06/2018
BSc	Mathematics, Statistics, Computer Science	01/06/2018
BSc	Computer Applications, Mathematics, Electronics	01/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

Feedback Obtained
Feedback process of the institution is classified as follows: Feedback is collected, analysed. Action taken Report and feedback are available on website Institute has well defined mechanism of Feedback collection and analysis Process is mentioned here under: 1. Through online feedback form. 2. Through Suggestion Box 3. By directly approaching to Principal in college hours. 1. The online feedback is mainly used for collecting feedback on faculty and it is classified under 4 major heads. a. Planning Organization b. Teaching – Learning process c. Student participation in teaching learning d. Management and Evaluation. The report is generated automatically through software. The Principal and feedback coordinator evaluate the report thoroughly and give their suggestions and remarks to the respective faculty members for necessary response as a measure of improvisation. 2. Two Suggestion boxes are kept in main building of institute and are opened regularly in front of Principal convenor of the feedback system. The college issues the notice and elicit submission of grievances/ suggestions from Students. These grievances will be resolved to the satisfaction of the complainers, if possible or will be intimated the inability, if not possible to redress the grievance. The Suggestions will be followed and implemented if tenable, otherwise will be intimated about the inability of execution of the suggestion. Students are free to give their feedback related to any matter of the college directly to the Principal and Principal takes action as per requirement. 4. An application software is developed by the faculty for collecting feedback through google form link through which student can directly respond their grievances suggestions to principal.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2519	561	86	30	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
116	116	4	64	19	1

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring at P.B. Siddhartha College of Arts Science aims to provide professional socialization and personal support in addition to the knowledge and skills students can learn from mentors. The mentoring process in the institution is scrupulously planned and executed. The entire process is purview by the three pillars of administration of the institution i.e., Principal, Dean and Director. Under their guidance the mentoring process is effectively executed for the student well-being and progress in their academic, curricular Co-curricular activities during their stay in the college and after. There are 15 departments and 86 UG and 30 PG faculty members in the institution. The total student strength of the institution is 2519 in UG and 561 in PG during the academic year 2018-19. A Specified number of students allotted to a mentor and the duty of the mentor is to maintain a complete record of each student in terms of academic progress, Personal issues, necessary counselling, etc. the mentors also interact with the parents of the mentee to inform their wards progress both professionally personally. This process is monitored by a second level group which informs the details of this process to the high level group i.e., Principal, Dean and Director of the institution. The mentoring process at the institution has faced some serious challenges like 1. Mentee may not be willing to open up before the mentor (Lack of faith in mentor) 2. Frustration among mentor mentee due to misunderstanding (Mismatched pair) 3. Unrealistic expectations 4. Overdependence on the mentors, etc. The challenges encountered in this process are discussed among first level, second level group as well as IQAC of the institutions and necessary strategies and adopted to overcome them. However, the mentoring process is successful through the untiring efforts of our faculty, administration IQAC. The mentoring process has benefited in the following ways. 1. Personal Professional development. 2. Built relationships on mutual trust, respect and communication. 3. Exchange of ideas 4. Exposure to new ideas and ways of thinking 5. Developing strengths overcoming weaknesses 6. Enhancing leadership quality 7. Confidence to make better decisions 8. Adopt new strategies 9. Network Expansion (Interaction with peers)

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3080	116	26:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
116	116	0	18	33

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. TNVSS Satya Dev	Assistant Professor	Ph.D
2019	Dr. JL Rama Prasad	Assistant Professor	Ph.D
2018	A. Venkatesh	Associate Professor	APSET
2018	B. Kalpana	Assistant Professor	APSET
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-

			end examination	end/ year- end examination

No Data Entered/Not Applicable !!!

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	882	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://pbsiddhartha.ac.in/curricula.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://pbsiddhartha.ac.in/notifications/SSS%202018-19%20674%20FINAL.xlsx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
0
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	NIL	NIL	31/05/2019	NIL
International	NIL	NIL	31/05/2019	NIL

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	1.5	0.5

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Entrepreneurship Awareness Program with the theme 'Idea to Business'	Commerce Business Administration	09/10/2018
A Step towards Entrepreneurship	Commerce Business Administration	28/06/2018
Demo Day A Celebration of student Entrepreneurship in Andhra Pradesh	Commerce Business Administration	04/07/2018
Importance of promoting Entrepreneurial Spirit at College level	Commerce Business Administration	20/07/2018
Entrepreneurship Development Programme	Commerce Business Administration	12/11/2018
Four-Week EDP	Commerce Business Administration	14/12/2018
Boot Camp on Entrepreneurial Eco-System in AP	Commerce Business Administration	20/12/2018
Three Day Entrepreneurship Awareness Camp	Commerce Business Administration	22/01/2019
Research Methodology: Approaches and Techniques	English	03/11/2018

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Poster Presentation	Ms.Asha Bhanu and Ms.V.Divya	National Seminar on "Novel Chemical Strategies for Sustainable	22/03/2018	Poster Presentation

		Environment" organized by department of chemistry in association with A.P. Pollution Control Board		
IT Test	Mr.A. Gouri Shankar and Mr.B. Sai Abhishek	V.X.L. IT Academy	29/09/2018	Test
Olympiad 2018	M Kalyan	University of Hyderabad	20/10/2018	Olympiad
Science Model	Students of MECS	Gora Science Expo	06/01/2019	Science Expo

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
S-ispace	Siddhartha Innovative Space	Self	Tailorwala	Service	18/12/2018

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Chemistry	1
Mathematics	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce Business Administration	18	5.3
International	Commerce Business Administration	4	5.3
International	Computer Science	11	0
International	English	5	5.54
International	Mathematics	1	3
International	chemistry	6	4.7

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce and Business Administration	9

Computer Science	17
English	10
Mathematics	8
Telugu	5
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Published	0	31/05/2019
NIL	Filed	0	31/05/2019
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	16	0	31
Presented papers	11	16	0	7
Resource persons	1	1	0	3
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
0	0	0	0
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s)	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees

department				
0	0	0	0	0
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
164.65	164.72

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NewGenLIb	Fully	3.1.5	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	70916	10248925	390	86831	71306	10335756
Reference Books	21750	4343722	96	32785	21846	4376507
e-Books	125000	5750	3010000	5900	3135000	11650
e-Journals	25000	999	16000	0	41000	999
Digital Database	1	68500	1	2100	2	70600
CD & Video	2775	139956	57	0	2832	139956
Library Automation	0	0	0	12500	0	12500

Weeding (hard & soft)	0	0	0	0	0	0
Others(specify)	8	58200	3	148500	11	206700

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
G Chakravarthy	Statistics	MANA TV	04/07/2018
E Murali Krishna	Statistics	MANA TV	24/07/2018
A Venkatesh	Riemann integration	Youtube	27/12/2018
A Venkatesh	Volume integrals	Youtube	02/03/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	652	399	10	39	34	15	59	87	96
Added	68	65	0	0	0	0	0	10	3
Total	720	464	10	39	34	15	59	97	99

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

97 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Online Apps, Presentation Tube, MANA TV Facilities	https://www.youtube.com/channel/UCu0sS5mPtj0bj0pS8hKe5xA/videos?view=0&sort=dd&shelf_id=0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
141	141.29	97	96.88

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The college office regularly monitors and supervises the available infrastructure and ensures its upkeep, repair and other maintenance of the infrastructure. The college has a defined policy for maintenance, augmentation, acquisition and utilization by the stakeholders as described below: Augmentation and acquisition: The intent for new infrastructure shall be raised by the head of the department. The letter of Intent along with minutes shall be submitted to the principal. Principal shall place the proposal before the core committee for its approval. Maintenance: The purchased item shall be enlisted in the stock register. After being entered the instrument/equipment shall be made available for its use by the stakeholders. All instruments/infrastructure of daily use must be periodically checked for their effective working condition. Utilization: The instrument/infrastructure shall be made available to the stakeholders to the potential usage, considering the shelf life and work life of the instrument. In case the instrument/infrastructure is unique and very expensive, necessary caution deposit may be collected from the user. Computers: In case of any minor errors in the system the in house programmers will attend. To rectify any major problem hardware technicians will be hired. Cultural Centre: Infrastructure utilized by cultural committee for practice are Open Dais, Auditorium, College Ground, Cultural room for practice, Room at Backside of Auditorium, Yoga Room. Instruments are procured from time to time depending on the requirements. Sports: Indoor stadium, Gym and equipment related to sports are periodically maintained. Sports Committee ensures the maintenance of all equipment on a regular basis. Play Ground: The Campus has well developed Play Ground for playing all types of Outdoor games. Indoor stadium with wooden flooring has a court for TT, four courts for shuttle badminton, a space for chess and other indoor activities. A spacious yoga centre and first aid centre are available in the campus. Gym: The facilities in the gym are checked every week to identify worn or broken equipment. Machines and bench pads are regularly checked for tears and cracks. The barbells and dumbbells are checked to make sure the weights are securely attached. Badminton Court: The flooring for the Badminton court is made up of synthetic and wooden flooring. The synthetic flooring comes in a variety of bright colour combinations, logos and markings to produce an impressive and inviting appearance of a sports facility. Library: There is a maintenance policy to purchase any equipment to the library. Books purchased shall be listed in accession register. Our library is fully automated having NEWGENLIB 3.1.2 Version which is web based software. Any user can access the OPAC and the items held by them. Internet facility is provided for the user on broadband and Wi-Fi. Drinking Water:: Two RO plants having a capacity of 700 litres/hour supply Mineral water to the points established in all floors of all buildings and canteen. Uninterrupted power supply Generators: The College has two Generators with 125 KVA each to back up the energy needs of classrooms and other necessities.

http://pbsiddhartha.ac.in/pbs_@admin/admin/uploads/maintenancepolicy.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Management Sports Scholarships	29	203000
Financial Support from Other Sources			
a) National	0	0	0

b)International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Goal Setting and Career Planning	24/08/2018	521	Mr. Nallamothu Sridhar

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
		No Data Entered/Not Applicable !!!			

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
		No Data Entered/Not Applicable !!!			

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
		No Data Entered/Not Applicable !!!			

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council is the voice of the student body The important responsibilities of members of Student Council are assisting in appointing graduate student members in committee those covering a variety of issues and handling diversified situations. The student council helps sharing students' ideas, interests and concerns with teachers and higher authorities. They often also help raising funds for college activities, including social events, community projects, helping people in need and reform ideas. They design to learn skills, an extension of their formal education. The general aim of the body is to coordinate a wide range of co-curricular extra-curricular activities apart from practicing and promoting values in the process of living up to the mission of the institution. This gives an opportunity to develop leadership by organizing and executing the set goals of the student community by students - aptly for students and by students. In addition, community welfare is also in the front seat while shaping the personality of a student in the college, inculcating the habit of giving back to the society, as a responsible entity of the community. Sustainable nature is the important paradigm to be practiced by students to make our planet livable, with the active participation of students. College promotes and encourages the involvement of students in organizing college activities. The students learn to co-operate at various levels acquiring the qualities like perseverance, sympathy, empathy, steadfastness, righteousness, discipline etc that are needed for a successful person in life. Social interaction, academic improvement, creative expression and self-responsibility help in influencing the behavior of the student.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of registered Alumni:

1

5.4.3 – Alumni contribution during the year (in Rupees) :

2.21

5.4.4 – Meetings/activities organized by Alumni Association :

Annual Meeting, Yoga day Celebration, felicitation to retired faculty on the

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has the policy of decentralizing the administration in all its educational endeavors. Decentralization of administration is ensured by the effective functioning of 40 committees in the college. These committees, which include the administrators, faculty, students and external experts in few committees, facilitate decentralization of administration. For an effective and efficient administration, the Principal delegates his power to the different officials. The Vice Principal deals with the immediate matters concerning the staff and students of Shift – II. The Vice-Principals deal with the daily attendance and discipline of students. The Deans of Arts and Science coordinate the planning and execution of all academic programmes. The IQAC Co-coordinator suggests quality sustenance and quality enhancement measures to be implemented in the college. The Heads of Department and Co-coordinators of Shift-II courses co-ordinate various academic and non-academic programmes of their respective departments. The Vice Principal of Students facilitates cocurricular and extra-curricular activities and those of Student Council. The incharge of Women Empowerment Cell co-ordinates co-curricular and extra-curricular activities of women students in collaboration with the administrators. The Controller of Examinations co-ordinates the affairs of the testing and evaluation of the academic performance of students. The policy of the college is to convene the meeting of Officials, Heads/Coordinators of departments once in a month for discussing ways and means of carrying out all curricular, co-curricular and extracurricular activities by eliciting responses from every member. The following bodies ensure effective functioning of the college: • Governing Body (GB) /Board of Management (BOM) • Core Committee • Planning and Evaluation committee • Convenor Committee • Academic Council • Board of Studies (BoS) • Programmes Committee • Internal Quality Assurance Cell (IQAC) • Finance Committee • Disciplinary Committee • Poor Students Aid Fund Committee • Magazine Committee • Calendar Committee • Canteen Committee • Attendance Committee • Literacy Association Committee • Mentor-Mentee Scheme Committee • Grievance Appeal Committee • Career Guidance and Counselling Committee • Placement Committee • Anti-Raging Committee • Library Committee • Time Table Committee • In-house / Internal Examination Committee • Internal Audit Committee • Purchases Advisory Committee • Women Empowerment Committee • Academic Audit Committee • Student welfare Committee • Medical Inspection Committee • Faculty Forum Committee • ICT Website Committee • Feedback Committee • Research Promotion Committee • Extra-Curricular Activities Committee • Dramatic and Cultural Committee • Liaison Committee (UGC, KRU, CCE) • Press Public Relation Committee • Sports Committee • Students Clubs Coordination Committee • Special Fee Advisory Committee • UGC NET Committee • Quality Circles Committee • SC / ST Committee • Minority Committee • OBC Committee • Internal Compliant Committee • Green Audit Committee

6.1.2 – Does the institution have a Management Information System (MIS)?

<div align="center">No</div>

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	UG: Admission of students on merit

	basis in respective qualifying examination by inviting applications through advertisement in Newspapers and website. P.G.: Admission to Non Professional PG Courses will be based on allotment by Convenor of Krishna University PGCET and for professional courses MBA and MCA by Convenor of State level Entrance examination ICET or admission of students as per stipulated guidelines of government on merit basis. Supernumerary seats are filled with the university approval.
Industry Interaction / Collaboration	A good number of industry linkages were established by different departments for doing projects/internships. Certificate courses are conducted in collaboration with Baja Finserv. College also collaborate with organisations for conducting seminars and workshops. •?Industrial visits were arranged. •?Guest lectures of local leading industrialists/professionals were arranged to students.
Human Resource Management	FDPs are conducted for the faculty in various disciplines in the campus. Necessary infrastructure to the faculty was provided in the staff-rooms i.e., accessing internet, photocopying facilities, etc. Orientation and training to staff and faculty members were provided. Career advancement benefits will be provided for acquiring higher qualification. Cash incentive is provided for publication in double peer reviewed journals.
Library, ICT and Physical Infrastructure / Instrumentation	College has adequate infrastructural facilities like Library, Computer Labs, Multipurpose Gym and Indoor stadium, Play Ground, e-class room, seminar hall, Auditorium. Centralized Lab facilitates research in emerging fields like Biotechnology, Bioinformatics and Immunology. Science Laboratories, English Language Laboratories, Commerce laboratories are fullfledged advanced software packages like SPSS, Multi-SIM etc, provided skills to the students. A seminar hall, e-class room, multipurpose auditorium are good assets and a UGC funded Women's Hostel is at various stages of development. The campus community is adequately prepared to make use of ICT optimally. ICT enabled teaching-learning methods supplement the conventional method of teaching.

Research and Development	Good number of lecturers has research experience by obtaining M.Phil. / Ph.D. degrees. This induces research orientation in the instructional process and the students are encouraged to attend the seminars, workshops and symposia, and also the Research oriented tours. Some staff members are actively working on Minor Research projects funded by the UGC. The college has signed MOUs and established linkages with different organizations to enhance the scope of discipline or efficiency of the students. Our PG centres were recognised as research centre in Commerce and Management, Chemistry, Mathematics and Physics. Our faculty also had written books in different disciplines.
Examination and Evaluation	The evaluation system of the college is very strong. In each Semester, model Assignments, organising group discussions, conducting classroom seminars and periodical examinations facilitate the assessment of the students continuously. Internal and semester-end examinations greatly serve the purpose of evaluation of comprehensive knowledge. Now the focus is on outcome based education, in getting placements, supporting students to pursue their entrepreneurial ideas and also support in getting through competitive examinations.
Teaching and Learning	• Google Classroom facility was utilized to share the relevant information to students. • Project works are compulsory for students for obtaining their degrees in few departments. • Meaningful learning is initiated through guided teaching and guided library assignments, group discussion, seminars, debates, quiz, viva, etc. • Inquiry-based learning is provided through community survey, opinion polls, case study, industrial visit, fieldwork. • Peer learning is promoted within and outside the class hours. • Our faculty acts as resource persons for the video lessons prepared by MANA TV. • In the language laboratories, describing a picture projected is a creative practice. Situation role plays are done.
Curriculum Development	Our college had started the choice based credit system in the year 2005-06. Syllabi of all programmes had

been changed in 2005-06, to suit the need of the choice based credit system. Syllabi were revised on continuous basis by getting feedback from stakeholders. Our faculty members are actively participated in revising the syllabus at under graduate and post graduate level.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Visual FoxPro
Finance and Accounts	Tally-ERP
Student Admission and Support	Ez School, New Gen Lib
Examination	TC EXAM, OOT online exam software
Planning and Development	No

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	R. Deepa	Seminar on Contemporary south asian literature , gender and evironment	Registration Fee	3000
2018	J. Suneetha Rani	International Conference on Nano Science and applications at Hyderabad	Registration Fee	4000
2018	Y. Vijayananda Raju	International Seminar, Chennai	Registration Fee	1000
2018	Y. Vijayananda Raju	UGC International Conference at Vizag	Registration Fee	2000
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

staff				

<div align="center"><strong style="color:red">No Data Entered/Not Applicable !!!</div>

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

<div align="center"><strong style="color:red">No Data Entered/Not Applicable !!!</div>

[View File]

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
116	116	78	78

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical Health Facilities, Employment on Compassionate grounds, Maternity Leave, Sick and Other Leaves, Group Insurance, First Aid Centre, Gratuity, EPF, ESI, RO Drinking Water, Employee Protection and Canteen facilities	Medical Health Facilities, Employment on Compassionate grounds, Maternity Leave, Sick and Other Leaves, Group Insurance, First Aid Centre, Gratuity, EPF, ESI, RO Drinking Water, Employee Protection, Uniform and Canteen facilities	Insurance, Canteen, Separate Washrooms, RO Drinking Water, free health check-up, blood typing, Freeships Scholarships and First-Aid facilities

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

P.B. Siddhartha College of Arts Science (Autonomous), Vijayawada is aided by Andhra Pradesh State government, University Grants Commission and Government research funding agencies. The institution has appointed a Chartered Accountant as external auditor responsible for the audit. External auditor completes statutory audit of Parent Society at the end of the financial Year. The Society maintains separate books of accounts of all the units and the activities of all the books of accounts are subject to annual audit by independent Chartered Accountant. The financial statements are also certified by the Audit Firm and the Audit Reports are issued every year. Salary grant of the Teaching and Non-Teaching staff working under Aided category are released by the State Government. The claim bills for the salary grant to the Teaching and Non-Teaching staff are duly verified by the Regional Joint Director of Collegiate Education, Rajahmundry Region. So the salary grants received by the College under aided category are pre-audited. The tuition fees for the UG students are waived as per the orders of the State Government. Tuition fee for the PG students and special fee for both the UG PG students are collected as per the Government norms. The UGC accounts (Recurring Non-Recurring grants) are audited and certified by the Chartered Accountant and the Statement of account and Utilisation Certificate are submitted to the funding agencies. The Financial Statement of Account comprises salary, fee collection, scholarship and UGC

accounts which are submitted every year to the Commissionerate of Collegiate Education, Vijayawada. The income of the Self-Financed Courses is also audited every year by the Chartered Accountant. The Scholarship for students are released by the relevant departments after scrutiny. The account under Scholarship scheme is audited regularly. The Accounts of our College have been audited and Audit Reports are issued till 31.03.2018. Based on the Audit and Financial Statement of all the units, the Society also files the return of Income in every Assessment Year. The Return of Income in respect of the Financial Year 2017-18 has been filed during the Assessment Year 2018-19. No Objection was raised by the External Auditor. The College audits all its Financial Accounts, Research Grants and Management Salaries, Fees and Scholarships annually.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
EDII	16000	Entrepreneurship Development

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6.4.3 – Total corpus fund generated

29885466

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	Krishna University
Administrative	Yes	CCE	Yes	Krishna University

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Feedback from parents is collected Parent teacher meetings are conducted twice per semester Regular communication on student attendance to parents

6.5.3 – Development programmes for support staff (at least three)

Training in Online banking. Training on Tally software for Accounting Staff Basic Computer training was given to Non-Teaching Staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Language laboratory with latest software is under operation. Entrepreneurship cell was established and functioning well. 2. Training Placement Cell was established and marked increase in number of Campus Placement Drives, Well-furnished Office was established. 3. Started Diploma in Yoga, Certificate and Add-on Courses

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes

	d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on e-Learning and Developing Massive Open Online Courses (MOOCs)	22/07/2018	22/07/2018	22/07/2018	60
2018	Orientation Programme on "Sourcing Research Funds with Special reference to DST"	01/12/2018	01/12/2018	01/12/2018	56
2019	Guest Lecture to Staff members on "How to publish Research Articles with high Impact factor"	29/01/2019	29/01/2019	29/01/2019	68
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Gender Equality	11/09/2018	11/09/2018	23	0
Awareness Program on Legal Aid for Women	18/09/2018	18/09/2018	150	0
International Women's Day celebration	08/03/2019	08/03/2019	560	0
Summer Yoga course for outsiders	30/04/2019	30/05/2019	14	0

(Women)				
Summer Camp on Skill improvement Courses	19/04/2019	18/05/2019	80	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• Clay idols of Lord Vinayaka were distributed on the eve of Vinayaka Chathurdhi. • Swatch Bharath programmes were organised • Every 3rd Saturday of the month is followed as No vehicle day. • Environmental awareness programmes were conducted. • Botanical and Herbal garden on the campus are maintained well. • Green landscaping with trees and plants was created in the campus as a part of development of green campus. • Lotus ponds and rain water harvesting pits are well maintained.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	2
Braille Software/facilities	Yes	0
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
TEN COMMANDMENTS FOR STUDENTS	02/07/2018	1. Keep your mind open. Listen to everyone, but always act upon your thoughts. 2. Don't procrastinate. 3. Demonstrate your attitude in the right place and at

		the right time. 4. Honour your college officer and lecturers. 5. You shall not kill all your consuming respect and loyalty to your lecturers. 6. Know that you and your lecturers are a team. Be a team player. 7. You shall not break rules and regulations of the college. 8. Don't let your pride come in the way of making friends. 9. Don't write in your notes what you don't understand. 10. If you have questions, ask them. If not, make some.
Ten Commandments of Teachers	02/07/2018	KNOW THE MATERIAL, WANT TO TEACH, GENUINELY RESPECT YOUR STUDENTS AND SHOW IT, SET THE BAR HIGH STUDENTS WILL MEASURE UP, EMPHASIZE UNDERSTANDING DE-EMPHASIZE MEMORIZATION,TAKE RESPONSIBILITY FOR WHAT IS COVERED,DONT EVEN TRY TO COVER THE MATERIAL,ENCOURAGE INTERRUPTIONS DONT BE AFRAID TO DIGRESS,DONT FORGET THOSE THREE LITTLE WORDS,RESERVED FOR FUTURE USE

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Invited talk on "Life Skills"	13/04/2019	13/04/2019	320
Guest lecture for students on "Human values for Holistic Life"	23/08/2018	23/08/2018	24
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• No vehicle day is observed on 3rd Saturday of every month. Stakeholders are also encouraged to commute through public transport • Reusing of waste water generated in RO Processing • Makeshift to 100 LED lighting • Collection of wet and dry wastes separately and recycling of wet waste • Up keeping the hygiene by dedicated staff • Regular cleaning and maintenance of greenery in campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice:1 Title of the practice: Mentor – Mentee system A significant percentage of students of the college are first generation learners. They hail from humble backgrounds and generally found lack of the right orientation and motivation. An acute need to provide appropriate support to them was felt by the Principal and faculty members. The Tutor – Ward system has been conceived as method of handholding our students from beginning to the end in utilising the resources to their advantage and derive the benefits intended for them. Under this system, a batch of students, not exceeding 20 is assigned to a teacher on their admission to I year UG/PG programmes. The teacher is designated as mentor and entrusted with the responsibility of mentoring the mentees throughout the duration of the programme. The idea is to build a good rapport between mentor and mentee so that students can get personal attention and the teachers can understand the dynamics of the students in college life. The Wards meet the Tutors individually after a common first meeting where the basic theme of the system and the role of the Wards are explained. The Wards are assured of assistance and guidance on all matters relating to their welfare. The Wards meet the Tutors at least twice in a month. Frequency of the meetings is decided on the exigencies. Tutor adopts an open door policy. A counselling record is prepared for each Ward. His/her academic performance in tests, attendance and details of assignment submission are recorded. Parents/ Guardians are informed of the performance and progress and their signature is appended. Best Practice: 2 Title of the Practice: Student Welfare and Leadership The Aim of every educational institute is to shape up every individuals life career. Education teaches us to be civilized in the society. The needs and goals are diversified on any campus, so are the aims. It is important for students to experience leadership opportunities during their studies and learn the art of building relationships defining identities and achieving tasks effectively. Leadership qualities help to succeed in the highly competitive workplaces of today. A leader is not only responsible for his actions but also of those working for him. Taking up leadership roles in College will help students familiarize themselves with the situations where in they rise to address people and make them confident enough in their ability to convert challenges into opportunities. College facilitates their confidence. • Scholarships are based on a students academic, artistic, athletic and abilities. Applicants extracurricular activities and community service are also factors in extending the helping hand to the identified. Most common are merit-based scholarships, awarded by the management for academically strong and financially weak students. Such merit-based scholarships are paid directly to the student. • Students with exceptional skill in any sport and game are given fee concessions as a token of encouragement. • There are gold medals and many prizes instituted by generous philanthropists, voluntary organisations and foundations to the students, who secure highest marks in different domains. • All the students have a group insurance scheme so that they get some financial assistance in any exengencies. • The college has the practice of conducting a medical check-up camp to all the students once in a year. Student Clubs: Apart from the regular academic schedule students are motivated towards extracurricular activities to bring out their hidden talents and interests. To enhance the social approach among students, 21 student clubs such as Good habits club, Eco club, Green club, Water conservation club, Energy conservation club, Habitat club, Bio – diversity club, Adult Literacy club, Neighbourhood club, IT club, Ethics club, Help club, Amenities club, Campus maintenance club, Literacy club, Cultural club, Photography club, Health club, Women club, Ethnic club, Cycle club are formed to motivate students towards different activities. The objectives of these clubs are: • To impart orderly and friendly approach among students. • To enhance their planning and executive skills. • To bring out creative thoughts and unique ideology from students. • To create awareness

among students towards updating of technology, social concerns and geographical necessities. • To improve the inventive and productive thought process of students with respect to information technology, bio-diversity, energy conservation etc., • To promote team work and the spirit of unity and integrity among students. • To hone up the natural abilities of the students and drive them towards constructive goals. • To promote the importance of ethics, literacy, concern for neighborhood, gender sensitivity, tradition and ecology.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://pbsiddhartha.ac.in/notifications/Best%20Practices%20-%20PBSC%20AQAR%202020 18-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

• P B Siddhartha College of Arts Science located in Vijayawada City which is developing very fast as it is now situated in the new Capital Region Development Area (CRDA) of the Andhra Pradesh. Many challenges are there in improving Greenfield capital city named 'Amaravati' which is aimed to be one of the world's best capital cities. But these challenges are creating many opportunities to those who want to venture into entrepreneurial roles. • As the job structures are changing fast and employability options are limited in their interested areas many youngsters want to pursue their own careers and make their mark with their own start-ups. The recent success of many start-ups in India such as Ola cabs, Oyo rooms, Redbus, Flipkart has spurred the interest in youngsters. Objectives: • To nurture, counsel, mentor students and leading them to think and do entrepreneurial activities • To facilitate regular interaction among students, start-up promoters, officials, executives, and other stakeholders • To provide information about various institutions supporting entrepreneurial activities through their schemes such as MSME, NSIC, EDIL, DST, DICs, and KVIC • To collaborate with APIS and STARTUP SQUID to create necessary eco system to facilitate start up culture in this part of the state. To get the all needed support from successful promoters to our students in fulfilling their entrepreneurial aspirations Expected Outcome: • This initiative is expected to benefit students with ideas to start their entrepreneurial journey at college level. They are expected to get the necessary expert advice and counseling at free of cost. It will also ignite the spirit among students to think on their own and pursue meaningful career in their chosen field. The college is expected to have Networking opportunity with the key stakeholders from industry, government and other promoting bodies in the field of entrepreneurship. This will make students to be job creators than job seekers.

Provide the weblink of the institution

http://pbsiddhartha.ac.in/notifications/7.3.1%20Institutional%20Distinctiveness .pdf

8.Future Plans of Actions for Next Academic Year

1. Install 100KV Solar power plant 2. Start a new programme - B.Sc. (Mathematics, Statistics, Data Science) 3. Adoption of villages under Unnat Bharat Abhiyan 4. Disposal of e-waste as per CPCB Norms. 5. Renovation of labs 6. Implementation of OBE based on Blooms Taxonomy 7. Recruitment of highly qualified (Ph.D) faculty 8. Conduction of Online Internal Examinations 9. To encourage staff to apply for seed money from Management 10. Train staff to teach online